



Dear Parents and Carers,

We are excited to share the highlights of another inspiring week at Chalkhill Primary School with you!

Our Year 5 students embarked on an exhilarating journey into the world of physics with the "Flying Into Physics" workshop. Hosted by an aerial theatre company, this workshop provided our students with a unique opportunity to explore the principles of forces in a hands-on and engaging way. Equipped with harnesses, they soared through the air, experiencing firsthand the impact of forces on their bodies.

Despite the thrills, our dedicated teachers ensured their safety, and the ground remained within reach throughout the workshop. We are delighted to continue this captivating journey over the next three weeks, as our students delve deeper into the fascinating world of physics..

Thursday marked a highlight as we celebrated World Book Day in grand style. Here's a glimpse into the magical moments that made the day truly special:. Our school transformed into a world of imagination and storytelling. It was heartwarming to witness the creativity and enthusiasm of our students as they arrived dressed as their favourite book characters, bringing beloved stories to life right before our eyes. The school buzzed with animated discussions about cherished books, showcasing the depth of our students' passion for reading.

The festivities began with a scrumptious pancake breakfast enjoyed by many of our students, setting the perfect tone for a day of adventure and exploration through the pages of books. Our morning assembly featured engaging activities that captured the imaginations of all who attended. From solving riddles to unravelling the mystery of mysteriously altered voices in the "Guess which teacher is reading" game, the atmosphere was filled with laughter, joy, and a shared love for literature. We extend our sincere gratitude to all parents who supported their children in crafting imaginative costumes for World Book Day.

Finally, 1Z treated us to a wonderful assembly celebrating Mothering Sunday. The children spoke with such confidence and made us all proud. Their beautiful song "Hey Mama" brought tears to the eyes of many.

It has also been wonderful to see so many of our girls involved in the Biggest Ever Girls Football Tournament—Chalkhill Style. We are so lucky that the sun is shining today. All girls from Nursery to Year 6 got an opportunity to be active and to try out playing football today.

**Message from the Safeguarding Team:** Recently, we have tried to contact a number of parents during the school day and were unable to reach them. We need all parents to carry out the following actions:

- 1) Ensure that we have your latest contact telephone numbers.
- 2) Make sure that emergency contacts are up to date.
- 3) If you are unable to keep your phone with you during your working day, the school needs your work contact details to be able to reach you.

Next week is British Science Week. The children will be treated to a special workshop and carry out lots of interesting science experiments. There is a parent meeting about the multiplication check for Y4 parents on Wednesday, 13th March at 15:15 in the assembly hall. This meeting will be repeated online at 17:00 hours.

Happy International Women's Day to all the female members in our community. Happy mother's day to all our mums. Have a wonderful weekend everyone,

*Mrs Shanker*



## DATES FOR YOUR DIARY

**Spring Term Assembly Timetable**

**Friday 15<sup>th</sup> March - 50**

**Thursday 28<sup>th</sup> March - Year 4**

## Vacancy

We currently have a vacancy at Chalkhill Primary School for a Caretaker/Cleaner for a zero-hour contract. If you are interested in this position please see pages 3-5.

## **School Arrears**

**All Breakfast Club payments must be made on time if you wish to use this service.**

**If you are having difficulties with making payments please arrange an appointment to see the Head teacher or School Bursar.**

### Parking outside the school

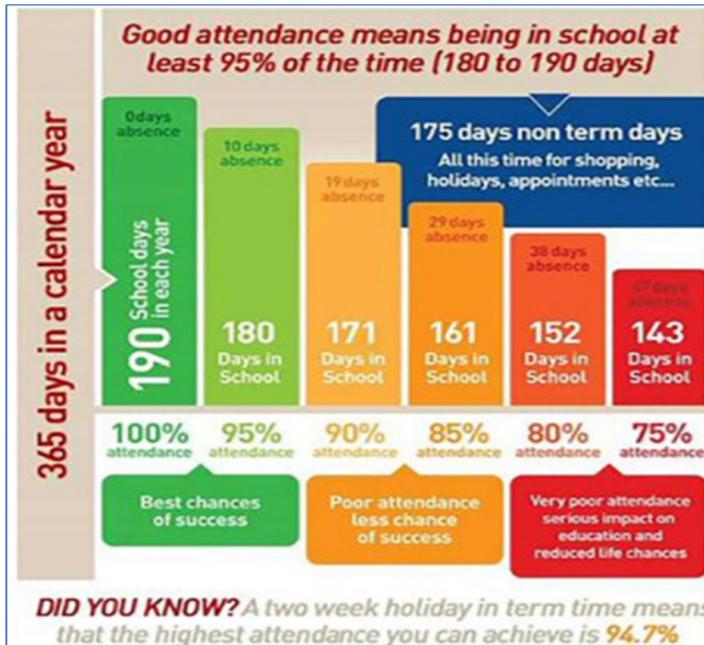
Parents/Carers we request that you do not park outside the school gates. Stopping the car in the middle of the road to drop off children blocks the road.

This causes danger to yourself, your child/children and other members of our community.

When you drop your child/children to school by car, please, park up somewhere safely, turn off your engine and walk your child/children into school.

We kindly request that you are respectful to our neighbours and other families in our school community.

Thank you.



## Attendance award

Week commencing  
**4th March 2024**

goes to:

**6E  
With  
97.0%**

**Attendance**

Whole school attendance

**90.1%**

We always aim to be above 96%

### **'Safeguarding is everyone's responsibility'**

Here at Chalkhill Primary, we are committed to keeping our children and school community safe.

If you have a concern regarding any children or adult please contact us immediately.

For urgent Child Protection matters, outside of school hours, please contact:

**Brent Family Front Door - Tel: 020 8937 4300**

or email: [brent.lscb@brent.gov.uk](mailto:brent.lscb@brent.gov.uk)

**Mrs Butler (Designated Safeguard Lead)**

# CHALKHILL PRIMARY SCHOOL

Barnhill Road - Wembley - Middlesex - HA9 9YP



*'Learning together to aspire and achieve.'*

Telephone : 020 8904 4508

Website: <https://www.chalkhillprimaryschool.uk/>

E-Mail: [admin@chalkhill.brent.sch.uk](mailto:admin@chalkhill.brent.sch.uk)

Follow us on Twitter: @Chalkhillschool

Interim Head teacher: Mrs Heidi Shanker

## ZERO HOUR CARETAKER/CLEANER MAINTENANCE ROLE TO COVER HIRE OF PREMISES

The Governing Board of Chalkhill Primary School are looking for a committed and conscientious person(s) to cover a caretaker/cleaning maintenance role during any letting of the premises.

We need a competent person who is able to work in a Caretaker/Cleaner Maintenance role:

1) Term time hour:

Part-time evening (anytime from 4.30pm to 11.00pm)

And/or Saturday (anytime from 9.00am to 11.30pm.

And/or Sunday (anytime 9.00am to 11.00pm)

2) School Holidays:

Anytime between 8.00am to 11.00pm Monday to Friday and/or

Anytime between 8.00am to 11.30pm Saturday.

And/or anytime between 8.00am to 11.00pm Sunday



LONDON BOROUGH OF BRENT

You will be required to manage our evening, weekend lettings and school holiday hire. The duties include opening and closing the premises, maintaining the alarms, setting up the premises at the start of the letting and cleaning at the end of the hire, ensuring the site is secure at the end of the letting and ready to be used the next day.

You will also be required to undertake our safer recruitment process, which includes.

- Undertaking a DBS check and satisfactory references.
- Overseas check (if applicable)
- Safeguarding training
- Health & safety training

**Job Types: Part-time, zero-hour contract**

**Deadline date :**

**Interview date: TBC**

**Start Date: TBC**

**Please download the application form and supporting documents from the school website.**

Visits are warmly welcome. Please contact the school office on 0208 904 4508 to make an appointment or email the bursar at [admin@chalkhill.brent.sch.uk](mailto:admin@chalkhill.brent.sch.uk).

Chalkhill Primary School is committed to the welfare and safety of its pupils and expects all staff to share this commitment. The successful candidate will be required to undergo the necessary Disclosure & Barring Service (DBS) checks.

# CHALKHILL PRIMARY SCHOOL

Barnhill Road - Wembley - Middlesex - HA9 9YP



***'Learning together to aspire and achieve.'***

Telephone : 020 8904 4508

Website: <https://www.chalkhillprimaryschool.uk/>

E-Mail: [admin@chalkhill.brent.sch.uk](mailto:admin@chalkhill.brent.sch.uk)

Follow us on Twitter: @Chalkhillschool

Interim Head teacher: Mrs Heidi Shanker

## **JOB DESCRIPTION FOR CARETAKER/CLEANER FOR A ZERO HOUR CONTRACT**

### **KEY RESPONSIBILITIES**

The role includes:

- Being a key holder and recognising the responsibilities that this entails such as out-of-hours opening and locking of the venue and the ability to be the emergency 'on call' contact for hirers.
- Setting up and taking down tables and chairs as per the diary's requirements.
- Laying carpet in specific areas if necessary.
- Checking the building after hirers.
- Checking regularly for H&S or repair issues.
- Oversee the car park during and after the event.
- Undertake any additional cleaning required over and above the commercial cleaning routine.
- Demonstrating the use of equipment to hirers.
- Assisting hirers with any unplanned issues or requirements during their hire session.
- Be willing to undertake training that is appropriate to the role. For example, manual handling training, health and safety training, fire marshals training (this list is not exhaustive).
- Being aware of and working to COSHH.
- Work to a flexible and adaptable timetable.
- Excellent time keeping.
- Knowledge of Health and Safety responsibilities.
- Knowledge of evacuation procedures for the site.
- Basic DIY and maintenance experience an advantage.
- Additional duties as determined by the Bursar and Site Manager.



LONDON BOROUGH OF BRENT

**If you are under 18 years old and look  
after someone who cannot manage  
without your help,  
Then you are a Young Carer!**



You may be looking after someone who is ill, disabled, frail, has a mental health condition, suffers from substance abuse or an addiction!

### **Brent Young Carers**

Is here to help you with free confidential advice, a range of information, support and fun activities.

Call us on: **020 3802 7070**



A Network Partner of  
**CARERS  
TRUST**

Registered Charity No: 1066691  
Limited Company No: 3354038

### **Brent Carers Centre**

3rd floor

Willesden Medical Centre

144-150 High Road,  
Willesden, London NW10 2PT

**Tel: 020 3802 7070**

E: [email@brentcarerscentre.org.uk](mailto:email@brentcarerscentre.org.uk)

Opening Times: Mon to Fri: 9.00am – 5.00pm



## *Chalkhill Primary School*

### *Term dates-January-July 2024*

Spring Term	Dates	Information
<b>Monday 8<sup>th</sup> January 2024 – Thursday 28<sup>th</sup> March 2024</b>		
First Half Term	Monday 8 <sup>th</sup> January 2024	Teacher training (school closed for children)
5 weeks 24 days	Tuesday 9 <sup>th</sup> January 2024	First day of school- gates opens at 8.30am
	12 <sup>th</sup> February 2024- 16 <sup>th</sup> February 2024	Half Term holiday
Second Half Term	Monday 19 <sup>th</sup> February 2024	First day of school- gates opens at 8.30am
6 weeks 29 days	Thursday 28 <sup>th</sup> March 2024	Last day of term- school closes at 3.15pm
	Friday 29 <sup>th</sup> March 2024 – Friday 12 <sup>th</sup> April 2024	Easter holidays
Summer Term	Dates	Information
<b>Monday 15<sup>th</sup> April 2024– Wednesday 24<sup>th</sup> July 2024</b>		
First Half Term	Monday 15 <sup>th</sup> April 2024	First day of school- gates opens at 8.30am
6 weeks 29 days	Monday 6 <sup>th</sup> May 2024	Bank holiday (school closed)
	Monday 27 <sup>th</sup> May 2024 – Friday 31 <sup>st</sup> May 2024	Half Term holiday
Second Half Term	Monday 3 <sup>rd</sup> June 2024	First day of school - gates opens at 8.30am
7.5 weeks 38 days	Wednesday 24 <sup>th</sup> July 2024	Last day of term- schools closes at 1.30pm
<b>Total 190 days</b>	<b>Thursday 25<sup>th</sup> July 2024 – Monday 2<sup>nd</sup> September 2024</b>	Summer holidays